

Dear Students,

LCAD is making every effort to ensure your continued and uninterrupted education as well your personal safety and well-being during the Coronavirus situation. Like other municipalities, the City of Laguna Beach, has declared a state of emergency and is encouraging everyone to take necessary precautions and to practice social distancing. To accommodate these recent changes, LCAD is taking several precautionary measures and preventative steps to do our part in local and national containment efforts.

Here are some highlights of LCAD's educational and operational plan:

- We are **extending spring break by one week** in order to enable your faculty to finalize a workable plan to deliver online course content for all classes.
- Classes will resume, **fully online**, on Monday, March 30th. Your faculty will be in touch with you directly to explain new guidelines.
- Here is a link to free internet resources during the crisis: <https://my.lcad.edu/corona-virus-deals/>
- Based on Center for Disease Control (CDC) guidelines and best practices suggested by the higher education community, we have now decided that **classes will be delivered ONLINE FOR THE ENTIRE SEMESTER.**
- No classes will be taught on campus. However, senior studios, the photo lab, and the stop-motion studio will be open from 8:30 AM to 5:00 PM Monday through Friday.
- **On-site campus services will be very limited.** There will be a skeletal crew in the administration building and on the grounds but Big Bend and Main Campus will be closed. Security will be present.
- **Campus housing will remain open** for those wishing to stay through the end of the semester but there will be no shuttle service.
- **The majority of LCAD Administrative staff will be working from home** and telephone calls will be routed to them as needed. If you have questions, contact any one of us as you normally would, and we will do our best to respond quickly and to help you achieve your goals for the semester.
- **You will continue to receive the high quality LCAD education you have learned to trust.** We understand that the delivery method may be new and uncomfortable at first, but rest assured that our faculty, staff and support team are all working to bring you the best possible learning experience we can.

We appreciate your patience, hard work and understanding. This crisis will soon pass and we hope to be back to business as usual this summer.

Hélène

HELENE GARRISON, PHD

Chief Operating Officer

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