THE ART OF
Grant Writing

Grant applications will usually require a narrative section—a statement of purpose that details the project and establishes your timeline. This is where you offer detail on how you will achieve your goals + what types of support you will need

WHEN PREPARING A GRANT PROPOSAL

- Give specific examples
- Create white space and small paragraphs
- ALWAYS have someone proofread your materials

- Be concise and clear
- Use action verbs
- Create a story that your reviewers can visualize

GRANT WRITING CHECKLIST

1. What are the goals of your project?
2. What are the goals of the funding organization?
3. What stage is the project in?
4. How long will it take you to complete the project?
5. How much funding will you need?
6. What types of support do you need?
7. Who is your audience?

FORMATTING YOUR PROPOSAL

Heading Page:
This lists your name + title for your proposal. It can also include an image of your work

First Paragraph:
Brief statement of your mission, work, need, what you want to accomplish, and the name of the grant

Body Paragraphs:
Include further details about your work and the activities you hope to accomplish to achieve your outcomes.

Last Paragraph:
Explain how will you know you are successful + what the impact will be on your practice, career, and community

SAMPLE PROJECT BUDGET

EXPENSES	Cost in USD
Rental car (Enterprise 36.00/day with surcharge & tax)	$174
Gas (Graduate Studio Center to Ewing, Virginia; 496 miles one way for total 992 miles)	$110
Campgrounds ($20/night for three nights)	$60
Park Admission	$32
Food	$80
Materials (film, paper, drawing supplies)	$44
Total	**$500**

RESOURCES

Sample Grants

The Big Artist Opportunities List
- List of grants, fellowships + residencies

Grants + Competitions Sourcebook
- In-depth grant writing suggestions + list of well-known grants

Congressional Research Service Grant Writing Guide
- Covers writing proposals for both government + private foundations grants

INFORMATION SOURCES
- MICA. (2020). Grants, fellowships, and competitions sourcebook. Grants, Fellowships, and Competitions Sourcebook. Retrieved from https://assets.mica.edu/files/resources/grantsandcomp_nov2020update.pdf
- Congressional Research Service. (2019). How to develop and write a grant proposal. How to Develop and Write a Grant Proposal. Retrieved from https://sgp.fas.org/crs/misc/RL32159.pdf
- Grant proposal writing research guide: Where to find general resources. Research Guides. (2021). Retrieved from https://libraryguides.saic.edu/grants